

SERVICES EXPORT PROMOTION COUNCIL

417, 4TH FLOOR, PRIME TOWERS, PLOT NO. 79 & 80, Pocket F, Okhla Phase I,

New Delhi-110020. Phone: +91 11-41046327-28-29, +91 11-41734632

Email: dgdesk@servicesepc.org Web: www.servicesepc.org

Sub: Request for proposal for fabrication of India pavilion at ITB Berlin-2026.

Services Export Promotion Council (SEPC) is organizing India Pavilion at ITB Berlin-2026, 3-5 March, 2026 at Messe Berlin, Berlin, Germany

Appointment of Stand Fabricator

Eligibility for submission of Bids: Agencies having following eligibility, hereby, invited to bid for the event on turkey basis.

1. Must be a registered in India as business entity/ service provider.**
2. The company should be in existence for last three financial years in conceptualizing, designing and execution of projects on turnkey basis for setting up of Country Pavilion for Govt/ Chamber/ Trade Promotion Bodies in International Exhibition aboard.**
3. The company must have prior experience in designing, executing, and constructing a pavilion or stall of at least 100 square meters, undertaken at least once in the last five years in Europe.**
4. A self-certified undertaking must be submitted mentioning that they have not been blacklisted by any Government organization.**
5. Financial bid(s) will be considered only for agency(ies), those will be technically shortlisted.
6. The suggestive design options and requirements of "India Pavilion at ITB Berlin-2026" are attached.
7. Applicants are requested to submit two proposals, based on the two design options and BOQs.
8. This office reserves all rights to choose/select the proposals, based on, any one design option, as per requirements.
9. This office reserves all rights related to the proposals including accepting or rejecting any of the proposal, without showing any reason.
10. The L1 may be called for further negotiation on the cost before awarding the contract.

****Note:** *Self certified copies of the supporting documents required to be attached as proof for the concerned clauses. (Entity PAN card, Registration Certificate, experience documents/word orders, GST certificate etc.)*

Submission Date: -

Proposals should be sent through emails:

kaushik.guharoy@servicesepc.org & abhishek.sahdev@servicesepc.org

Upto 5.00 pm on 23rd February, 2026, may be followed by hardcopy in a sealed envelope.

Kindly quote "RFP for ITB Berlin-2026" on the cover of the envelope and send to:

The Deputy Director

Services Export Promotion Council

417, 4TH Floor, Prime Towers,

Plot No. 79 & 80, Pocket F,

Okhla Phase I, New Delhi-110020

Proposed BOQ options and Design Options (1 & 2) for SEPC Pavilion – ITB Berlin-2026

Note: Below designs may be treated as tentative designs for reference and an idea, which may be modified, if required, as per the requirements of this office and decision of the Competent Authority of SEPC (DG) would be treated as final in all respect.

OPTION 1

BOQ FOR SEPC INDIA PAVILION IN ITB BERLIN 2026 GERMANY 50 SQ MTR (12.5 X 4 MTR)

| SNO | PARTICULARS | NUMBERS/SIZES | AMOUNT (EURO) |
|-----|---|---|---------------|
| | Complete stall is Divided in 3 sub stalls as per the following details | | |
| 1 | JAMMU & KASHMIR STALL | 42 sq mtr (10.5 X 4 mtr) two side open stall | |
| | Platform with 10 cms height | 36 sq mtr | |
| | Carpet | 42 sqmtr | |
| 2 | WALLS | | |
| | Back wall made in wood and painted in roll paint | 10.5 mtr length x 4 mtr height and 10 cms thickness | |
| | Side wall made in wood with laminated in teak color | 4 mtr width x 4 mtr height | |
| 3 | FRONT GATES/ ARCH (as per Design) | | |
| | The front gates as per the design (small) 1.5 mtr in with x 4 mtr height with LED Lights at the edges | 03 Nos | |
| | The front gates as per the design (Big One) 2.5 mtr in with x 4 mtr height with LED Lights at the edges | 01 Nos | |
| 4 | GRAPHICS | | |
| | Back lite at back walls in curved shape as per design (1.5 mtr width x 3 mtr height) | 04 Nos | |
| | Front Lite Graphic inside the meeting room | 1.5 mtr in width x 1.2 mtr in height | |
| 5 | LED SCREENS | | |
| | Back Wall | 3 x 3 mtr | |
| 6 | FURNITURE | | |
| | Customized Participants Table | 03 Nos | |
| | Customized Reception Table | 01 Nos | |
| | Bar Stools | 10 Nos | |
| | Planters | 04 Nos | |
| | Complete Wiring and Lights as per the designs | | |

| | | | |
|----|---|----------------------------|--|
| | 3D cut of branding of Jammu & Kashmir as per the design | 02 Nos | |
| 7 | COMMON AREA | 4 sq mtr | |
| | Wooden platform with carpet | 4 sq mtr | |
| | Backwall in wood and painted in Roller paint in light brown color | 2 mtr width x 4 mtr height | |
| | Side wall made in wood and painted in Roller finish brown color paint | 2 mtr width x 2 mtr height | |
| 8 | GRAPHICS | | |
| | Digital vinyl Poster of size 1200 x 1500 mm | 02 Nos | |
| | Complete wiring and Ligts as per the design | A lot | |
| | Company Name in Vinyl Cutouts | 02 Nos | |
| 9 | FURNITURE | | |
| | Reception Table | 02 Nos | |
| | Bar Stools | 04 Nos | |
| | Dustbins | 03 Nos | |
| | Planters | 02 Nos | |
| 10 | SEPC STALL | 2 x 2 mtr | |
| | Reception Table | 01 Nos | |
| | Bar Stools | 02 Nos | |
| | Round Table | 01 Nos | |
| | Chairs | 03 NoS | |
| | Graphics 1.5 H x 2 mtr width | 02 Nos | |
| | Graphic 1.2 H x 2 mtr width | 01 Nos | |
| | Wiring and Electrical complete | A lot | |
| | Fascia Name Vinyl Cut out | 01 Nos | |

OPTION 2

BOQ FOR SEPC INDIA PAVILION IN ITB BERLIN 2026 GERMANY 50 SQ MTR (12.5 X 4 MTR)

| SN O | PARTICULARS | NUMBERS/SIZES | AMOUNT (EURO) |
|-------------|--|---|----------------------|
| | Complete stall is Divided in 3 sub stalls as per the following details | | |
| 1 | JAMMU & KASHMIR STALL | 42 sq mtr (10.5 X 4 mtr) two side open stall | |
| | Platform with 10 cms height | 36 sq mtr | |
| | Carpet | 42 sqmtr | |
| | Back wall made in wood and painted in roll paint | 10.5 mtr length x 4 mtr height and 10 cms thickness | |
| | Side wall made in wood with laminated | 4 mtr width x 4 mtr height | |

| | | | |
|----|---|--|--|
| | in teak color | | |
| | Show case at the back wall | 1 mtr width x 3 mtr height x 600 mm depth | |
| | Showcase for the product display in front as per the design | 2.25 mtr width x 2.5 mtr height x 600 mm depth | |
| | GRAPHICS | | |
| | Back lite at back wall before LED wall | 3 mtr width x 3.5 mtr H | |
| | Backlite at the Meeting Room area | 3 mtr width x 3.5 mtr H | |
| | Front Lite Graphic in side the meeting room | 1.5 mtr in width x 1.2 mtr in height | |
| | LED SCREENS | | |
| | Back Wall | 3 x 3 mtr | |
| | RECEPTION AREA | | |
| | Customized Reception Table -01 | As per design | |
| | Back wall of Reception table in CNC cutout of 18 mm plywood | 2 mtr width x 3 mtr height | |
| | Bar Stool | 02 Nos | |
| | FURNITURE | | |
| | Meeting Table -01 | 6 feext x 3 feet | |
| | Meeting Room Chairs | 6 Nos | |
| | Cupboard in meeting Room | 1.5 mtr x 1mtr x 0.5 mtr | |
| | Stakeholder Lockable Tables -04 nos | 1 mtr x 1 mtr x 0.5 mtr depth | |
| | Bar stools for stakeholders | 8 Nos | |
| | Planters | 04 Nos | |
| | Complete Wiring and Lights as per the designs | | |
| | 3D cut of branding of Jammu & Kashmir as per the design | 02 nos | |
| 2. | COMMON AREA | 4 sq mtr | |
| | Wooden platform with carpet | 4 sq mtr | |
| | Backwall in wood and painted in Roller paint in light brown color | 2 mtr width x 4 mtr height | |
| | Side wall made in wood and painted in Roller finish brown color paint | 2 mtr width x 2 mtr height | |
| | GRAPHICS | | |
| | Digital vinyl Poster of size 1200 x 1500 mm | 02 nos | |
| | Complete wiring and Ligts as per the design | A lot | |
| | Company Name in Vinyl Cutouts | 02 Nos | |
| | FURNITURE | | |
| | Reception Table | 02nos | |
| | Bar Stools | 04 nos | |

| | | | |
|---|--------------------------------|-----------|--|
| | Dustbins | 03 Nos | |
| | Planters | 02 nos | |
| | | | |
| 3 | SEPC STALL | 2 x 2 mtr | |
| | Reception Table | 01 Nos | |
| | Bar Stools | 02 Nos | |
| | Round Table | 01 Nos | |
| | Chairs | 03 No | |
| | Graphics 1.5 H x 2 mtr width | 02 Nos | |
| | Graphic 1.2 H x 2 mtr width | 01 Nos | |
| | Wiring and Electrical complete | A lot | |
| | Fascia Name Vinyl Cut out | 01 Nos | |

Terms and conditions:

1. Vendor requires to submit original tax invoice bearing GST number for release of payment.
2. SEPC keeps all rights to cancel the work order, if work is not satisfactory.
3. In case of any additional work require, the payment shall be released after submission of tax invoice along with supporting documents.
4. Jurisdiction - In case of any dispute arises, the jurisdiction shall be Delhi only.
5. Electricity will be as per actual.

OPTION 1



J&K TOURISM

J&K TOURISM

www.tourism.jk.gov.in



J&K TOURISM

J&K TOURISM

SEPC

J&K TOURISM

J&K TOURISM



SEPC
SERVICES EXPORT PROMOTION COUNCIL

Happy



J&K TOURISM
www.tourism.jk.gov.in





Backlit Posters

Backlit Posters

Backlit Posters

LED Wall
3mtr X 3mtr

Backlit Posters

SEPC

SEPC
SERVICES EXPORT PROMOTION COUNCIL



SEPC

Happy Republic day
26th January

On this Republic Day, let us pledge to be stronger, united and progress India together. Wishing you a proud and joyous Republic Day.
- Upasana Arora
Chairperson, SEPC



SEPC
SERVICES EXPORT PROMOTION COUNCIL



J&K TOURISM



J&K TOURISM



J&K TOURISM



J&K TOURISM





A&K TOURKIA
www.tourism.jk.gov.in





J&K TOURISM

www.tourism.jk.gov.in



J&K TOURISM





OPTION 2







